

Fax

TO: ACS AGENT:

FAX: 877-889-9936 PAGES:

AGENT (SAN): DATE:

Member Name:

Comments:

Humana Fax-back Application Confirmation

Instructions

- Review application for accuracy and legibility
- Complete the Fax cover page include
 - ✓ Agent Name
 - ✓ Agent SAN
 - ✓ # of pages including cover page
 - ✓ Suggest putting Member name in comment section
- Fax application and cover page to 877-889-9936
- Keep copy of your fax confirmation – note date and time sent
- Fax back confirmation will be sent to the e-mail listed in our system within 24 hours
- Confirmation will include the number of pages received including the cover page – match date and time with your confirmation page
- Apps faxed on the weekend will not receive confirmation until Tuesday
- **Re-fax application if fax back confirmation reveals pages are missing**
- Apps without a cover page will not receive fax back confirmation